

Comprehensive Plan Committee Minutes
Wednesday, May 27, 2020 @ 7:00pm

This meeting was held at the Westerlo Town Hall, 933 County Route 401 Westerlo, NY 12193 and via Zoom.

Dave Lendrum, Jill Henck, and Bill Scrafford were present at Town Hall and Kelley Keefe, Barbara Russell, Steve Cornell, Dianne Sefcik, and John Sefcik joined via Zoom.

- I. The Committee postponed approval of CPC minutes of 05132020 until the group had a chance to review.
- II. The CPC reviewed the draft survey including suggestions from Chuck Voss. Additionally, the group decided to provide a central drop box for residents who do not wish to mail their surveys back. Jill Henck made the motion for the Town to provide a drop box, Bill Scrafford seconded the motion, all members present voted in favor. The CPC also agreed that a 3 week turn around time on the survey was acceptable. Dave said he would speak to Supervisor Bichteman about Facebook advertising and the logistics for the drop box.
- III. The CPC confirmed dates and times for sublevel meetings on Agriculture, Development, Environment, and Planning and Zoning, Onderdonk and Hamlet. The CPC agreed all members do not need to attend each sublevel meetings because we don't need a quorum. John suggested promoting the meetings on the Town website, fire hall sign, and by word of mouth.
- IV. The group discussed reviewing questions from subcommittees and agreed that the questions don't have to be set in stone ahead of time. Barb asked about the status of the Ag and Markets grant and Jill said she would follow up with Supervisor Bichteman. Barb offered to spearhead that effort. Steve asked how many households for the mailer, 1,300.
- V. The CPC discussed meeting logistics, general schedule and timing. Jill asked if it would be appropriate to briefly introduce the State's new guidelines on large scale renewable siting at the beginning of subcommittee meeting on the environment. John said it would be OK. Each group will work on their questions for their respective sublevel meeting, send them to Dave and he will add to the document and send to the group. Barb suggested we advertise on the Westerlo Facebook page that Supervisor Bichteman has used for emergency declarations. Dave will check to make sure you can post the Zoom link on Facebook.
- VI. Homework: Continue work drafting elements of the Comprehensive Plan that do not require community input and compile questions for sublevel meetings. Dianne Sefcik has been working on working on the draft document, the CPC will

take a look at the draft and send to Dianne as homework. Dave asked if we should include photos of the Town in the document as it may be a fun exercise to go around and document farms, vistas. Jill suggested using it to get public buy in and John mentioned the new website designer has photos of the Town that we could potentially use. Jill Henck made a motion to adjourn at 8:21 pm, Kelly Keefe seconded the motion, all members present voted in favor.

Respectfully Submitted,

Jillian Henck