

Comprehensive Plan Committee Minutes
of the Community Workshop
Wednesday January 15th, 2020

This meeting was held at the Westerlo Town Hall, 933 County Rd 401, Westerlo, NY 12193.

The workshop began at 7 PM.

All of the Comprehensive Plan Committee members were in attendance: Dave Lendrum, John Sefcik, Dotty Verch, Tom Della Rocco, Steve Cornell, Jill Henck, Bill Scrafford, Sue Fancher, and Kelley Keefe. There was also 2 members of the Dept. of Agriculture and Markets in Albany (Jeff Kehoe and Nicholas Sioufas) who assisted at the Agriculture table.

There were approximately 20 members of the community who came for the workshop.

Dave Lendrum did the introduction, which included:

- Informing the public of the sign-in process to receive further communications from the town, including their email addresses and cell phone numbers for text messages. Had them sign name tags for clarity.
- Welcomed the community members and explained the scope of the Comprehensive Plan Committee (CPC).
- Discussed the work that has already been done in the CPC as well as the timeline for completion of different phases of the project.
- Explained the intent of the workshop and the role of the community members.
- Explained the details of the workshop process:
 1. The attendees will be divided into 4 equal groups.
 2. Each group is assigned a specific station to start and will rotate numerically through the stations.
 3. Each group will spend 15 minutes at each station and then rotate to the next.
 4. At each station, there will be highlights or key areas to address. Community members will write comments on Post-it Notes and place each note in one of two categories: either Things Westerlo does well (+) or Things that could be improved (Δ).
 5. When comments have been written and placed, the host at each table can facilitate discussion with an attempt to organize the cards order by priority and clarify statements if necessary.

The 4 tables were: Agriculture, Development, Environment, and Planning and Zoning. The community workshop process went well, and concluded at approximately 9:00 PM.

Submitted by,

John Sefcik