

**TOWN OF WESTERLO
TOWN BOARD WORKSHOP MEETING
OF
Tuesday, Nov. 18, 2014**

The Town of Westerlo Town Board held a workshop meeting on Tue. Nov. 18, 2014 in the Westerlo Town Hall located at 933 County Route 401, Westerlo, NY. The Workshop immediately followed a Town Board Public Hearing held on the same date. Supervisor Rapp opened the workshop at 7:27 PM.

ATTENDING WERE: Supervisor Richard H. Rapp
Councilman Alfred L. Field
Councilman William F. Bichteman Jr.
Councilman Theodore S. Lounsbury III
Councilman Anthony W. Sherman

Also attending were: Fred Grober of Delaware Engineering, Highway Superintendent Keith Wright Sr., Zoning Board of Appeals member John Sefcik, Zoning Administrator/Code Enforcement Officer (CEO) Edwin H. Lawson, Town Clerk Katheen Spinnato, several highway employees and approximately six interested residents.

Fred Grober presented the Town Board with a list of parameters including General Municipal Law for the undertaking of building a proposed new Highway Garage and possible moving of Town Court & NYS Police into Town Hall. He reviewed and informed the Town Board regarding the process and steps to advancing the proposed project, suggesting consolidation into one project, conceptual floor plan, evaluation of cost, indebtedness and public sentiment.

Supervisor Rapp briefly discussed the Town Hall and Grant monies remaining for needed improvements to Town Hall.

Ed Lawson will try to find blueprints for Town Hall to assist Delaware Engineering with sizing. Mr. Grober advised by following the steps outlined by Delaware Engineering it help define and give more clarity and the Town Board can then make informed decisions.

Councilman Field asked about Bond Council. Mr. Grober responded he felt in the past dealings, hiring a Bond Council others were able to find better rates, better financing, and better schedules. The Town Attorney can also act as Bond Council it is the Town Board's decision.

Councilman Bichteman asked questions regarding a possible completion of garage by end of 2015, Mr. Grober advised this would not be practical along with the moving of the Court , 2 yr. project.

More discussion followed regarding consolidation of Court with Town Hall and savings on heat, etc. Mr. Grober and the Board finished their discussion at 8:04 PM

The next topic for discussion was the Requests for Proposal (RFP) for Accounting Services. Councilmen Field and Bichteman discussed accounting services provided in the Town of New Scotland and the current accounting firm being used by the Town of Westerlo. They discussed the RFP prepared by the Town Attorney at the Supervisor's direction and the scope of coverage needed for the Town of Westerlo. Councilman Field will contact the Town of Rensselaerville regarding their accounting provider.

There being no further discussions, Supervisor Rapp asked for a motion to adjourn the workshop meeting. Councilman Lounsbury made a motion to adjourn, seconded by Councilman Bichteman, motion unanimously carried. The workshop adjourned at 8:13 PM.

Respectfully submitted,

Kathleen Spinnato

