

TOWN OF WESTERLO
TOWN BOARD WORKSHOP
TUESDAY, NOVEMBER 12, 2013

The Town of Westerlo Town Board met on Tuesday, November 12, 2013 for the purpose of working on the Employee Handbook. The workshop was called to order at 7:00 p.m. by Deputy Supervisor Edwin H. Lawson with the Pledge to the Flag.

PRESENT WERE: Deputy Supervisor Edwin H. Lawson
Councilman William Bichteman
Councilman Anthony Sherman
Councilman Alfred Field
Councilman Theodore Lounsbury III

Also present were Deputy Town Clerk Gertrude A. Smith and four interested residents. Absent was Supervisor Richard H. Rapp.

Councilman Bichteman handed out copies of the final draft of the Employee Handbook to each councilman, along with a copy of the letter from Town Attorney Aline D. Galgay, which gave her comments of the document.

The Board went over each section of the handbook, and changed some wording, depending on the comments from Attorney Galgay. Some of the sections were eliminated, and some were added. Each Board member was given the opportunity to give his opinion, and they all agreed to all of the changes, additions or deletions.

Councilman Bichteman noted that they will need to vote on the Employee Handbook at the next regular Town Board meeting. If it is voted in the affirmative, he will make arrangements to have it printed, making enough for a copy for each employee, with extras for future employees. Councilman Sherman suggested inviting the highway employees to come at 7:00 p.m. so they could ask any questions at that time.

Deputy Supervisor Lawson thanked the Board for their hard work, especially Councilman Bichteman for the time and effort he has put in.

There being no further business, Councilman Sherman made a motion, seconded by Councilman Bichteman and passed to adjourn the workshop. Workshop was adjourned at 9:35 p.m.

Respectfully submitted,

Gertrude A. Smith
Deputy Town Clerk